

Application #: _____

Status: _____

crafters' marketplace application

(please print)

unique crafted gifts

EVENT DATES: November 21 & 22, 2009
STILL ACCEPTING APPLICATIONS

EVENT LOCATION: John Witherspoon Middle School
217 Walnut Lane
Princeton, NJ 08540

Name: _____

Phone: _____

Business name: _____

E-mail: _____

Address: _____

Website: _____

City/State/Zip: _____

Lic. Plate State & #: _____

Booth Space:

_____ 3 ft. x 10 ft. \$180
_____ 5 ft. x 10 ft. \$260
_____ 8 ft. x 10 ft. \$310
_____ 10 ft. x 10 ft. \$395

Height of Display: ___ 8 ft. or under ___ Over 8 ft. (premium only)

Electricity requested (limit 300 W) ___ Yes ___ No

Preferred set-up arrival: ___ Friday evening 6-7:30 pm

___ Friday evening 8-9:30 pm

___ Saturday morning 7:30-9 am

Booth Location:

Premium areas at **\$60 additional** Check one: ___ Area A (Café) ___ Area IC (Inner Court) ___ Gym
(**Please note:** IC and Gym have no 3x10 spaces)

Are you willing to be on our waiting list? ___ Yes ___ No

Number of postcards to circulate for the event? ___ 25 ___ 50 ___ 100 ___ 150 ___ 200 ___ 250

APPLICATION MUST INCLUDE:

- A picture of your exhibit and three color photos representative of all items to be sold **or** one CD including those four photos; **two** checks:

Checks		
1. Non- refundable Application Fee (separate check, please)		\$20
	Late Fee	
	TOTAL CHECK #1	
2. Booth Space Fee (for size checked above)		\$
Add \$60 premium fee (if applicable, see premium areas above)	Premium Fee	
Table rental – approx. 36" x 72" (if needed)	# of tables _____ x \$ 25 each	
	TOTAL CHECK #2	

Make **both** checks payable to: **YWCA Princeton CMP**

MAIL APPLICATIONS TO: Crafters' MP, YWCA Princeton, 59 Paul Robeson Place, Princeton, NJ 08540

Suggested: Email web ready photo to cm@ywcaprinceton.org

Craft Category (as you would like it stated in program):

___ Adult Clothing ___ Dolls & Accessories ___ Metal ___ Quilts
___ Artwork (Paint/Photography) ___ Fiber & Accessories ___ Mixed Media ___ Soaps & Candles
___ Baskets ___ Floral (Silks & Dried) ___ Jewelry ___ Wood
___ Children's Clothing ___ Glass ___ Paper ___ Other: _____
___ Clay/Porcelain ___ Holiday

Price of majority of items to be sold: ___ Under \$50 ___ Under \$100 ___ \$100 - 200 ___ \$200 - \$500 ___ \$500+

Photo Description – Please print (information to be used for jurying); you may use a separate sheet of paper:

Item title	Description of materials and technique	Item Cost
Photo 1: _____	_____	\$ _____
Photo 2: _____	_____	\$ _____
Photo 3: _____	_____	\$ _____

Waiver: The undersigned does hereby forever discharge, release and hold harmless the YWCA Princeton Crafters' Marketplace and the YWCA Princeton and all other agents from any and all manner of action, suits, damages, or claims whatsoever arising from any loss of damage to person or property of the undersigned while participating in the YWCA Crafters' Marketplace and hereby consents to the enforcement of all rules and regulations of the show. In addition, this constitutes permission to show application photos on YWCA websites.

Applicant's signature: _____ **Date:** _____

GUYOUT AVENUE

DOOR 1

M-WING

Newcomers'
Cafe

AREA A

INNER COURT

D-WING

B-WING

GYMNASIUM

C-WING

DOOR 2

ywca princeton crafters' marketplace

EVENT DATES: November 21 & 22, 2009

EVENT LOCATION: John Witherspoon Middle School
217 Walnut Lane
Princeton, NJ 08540

WALNUT LANE

ywca princeton crafters' marketplace

www.craftersmarketplace.org unique crafted gifts

WHEN: Saturday, November 21, 2009: 10am-5pm; Sunday, November 22: 10am-4pm

WHERE: John Witherspoon Middle School, 217 Walnut Lane, Princeton, New Jersey 08540 (see map for details)

PURPOSE: The Crafters' Marketplace raises money for Pearl Bates Scholarships which offer financial assistance to people who otherwise would be unable to participate in YWCA programs. *Accepted exhibitors will be asked to donate an item of modest value for a fundraising raffle at the marketplace.*

ENTRY: Each completed application must be accompanied by:

- ✓ One (1) photo of the applicant's exhibit and three (3) photos of the applicant's own work (**No slides will be accepted!**)
 - Photos labeled with his or her name, and numbered 1-3 to correspond to the descriptions on the application.
Note: Photos should represent the type of work that will be exhibited and only those types of work that are juried may be in the show.
- ✓ Two checks:
 - Non-refundable Application Fee of \$20.
 - Booth Space Fee, Premium Fee, and optional Table Rental Fees.
- ✓ Suggested: Email web ready photo for **YWCA Princeton Crafters' Marketplace website** to cm@ywcaprinceton.org

Note: If application is accepted, notification will be postmarked by July 1, 2009 (after all checks have cleared) and photos will be returned at the show. If application is not accepted, space/table rental fee check and photos will be returned immediately.

JURY PROCESS: To maintain a quality show, the jury process will encompass those considered both fine and exceptional crafts. *Only one applicant will be allowed per booth.* The jury will not consider items made from kits, molds, or items bought for resale. Dealers should not apply. Decisions will be postmarked by July 1, 2009 after first jurying. Late applications will be considered **only** if there is still room in the show.

BOOTH SPACE, PREMIUM FEE, & TABLE RENTALS: Applications are numbered in the order received. Once accepted, spaces are assigned in numbered order, first come, first served. Late applications will be assigned last. There are approximately 140 spaces available. Booth sizes are 3' deep x 10' wide (narrow displays only, you **cannot** stand behind your table), 5' deep x 10' wide, 8' deep x 10' wide and 10' deep x 10' wide. Please indicate on the application the booth space you require. **Non-premium locations cannot support displays over 8' tall. If display is over 8' tall, you must request and pay for premium location.** All spaces in the Area A (café), IC, and Gym require a \$60 Premium Fee. Tables are available to rent at \$25 each. Indicate table rentals, electrical requirements, or other special needs on your application.

SET-UP & BREAKDOWN: To ease congestion, arrival times for participants will be staggered on Friday evening and Saturday morning. You will receive a map of the facility and parking area, set-up timing, etc. prior to the show. Booths are to remain open until the end of the show, 4 pm on Sunday, and failure to comply may lead to refusal of consideration for subsequent shows.

SALES: No commission is taken on sales. The YWCA Princeton recommends that crafts represent a wide price range, including items in the "stocking stuffer" category, as well as expensive ones. We are not responsible for the volume of your sales. However, the show is well publicized and promoted. It is your responsibility to collect New Jersey sales tax where applicable. Be sure to bring your NJ tax certificate with you. For more information on NJ state tax laws, visit <http://www.state.nj.us/treasury/>.

WAITING LIST: A short waiting list will be maintained in case of cancellations. Please indicate on the application if you would be willing to be on this list.

CANCELLATION POLICY: No refunds will be made after an applicant is accepted.

OTHER INFORMATION: Crafters are responsible for providing fire extinguishers at their booths. Each crafter will receive coupons for free drinks and entrance passes for two people. More detailed information will be included in the acceptance letter.

CONTACT:

E-mail: cm@ywcaprinceton.org or leave message with YWCA at 609-497-2100, ext. 380.

Crafters' website: Applications and details regarding the show can be found on www.craftersmarketplace.org.

YWCA Princeton Crafters' Marketplace
59 Paul Robeson Place
Princeton, NJ 08540
www.craftersmarketplace.org

address correction requested

ywca princeton crafters' marketplace

www.craftersmarketplace.org

unique crafted gifts

**is a well-established juried event
for women and men crafters held for the benefit of the**

ywca princeton pearl bates scholarship fund

**The fund provides scholarships for people who could not
participate in YWCA programs without financial assistance.**

**Programs include: English as a second language, child care (preschool, after school, summer camps), rehabilitative
aquatics & dance, adult education classes, and other YWCA programs!**

STILL ACCEPTING APPLICATIONS